



Department of Energy
Washington, D.C. 20545

DOE review completed.

June 7, 1982

Mr. A. R. Huff
Forrestal ADP and Communications
Services Branch
Office of Computer Services and
Telecommunications Management

Dear Mr. Huff:

OMB Circular A-76, "Policies for Acquiring Commercial or Industrial Products or Services Needed by the Government", specifies that Government agencies must review their commercial and industrial activities on a periodic basis to establish whether the service could be performed more efficiently by the private sector. This is in accordance with a well established policy that the Federal Government look to the private business community for most of its commercial and industrial activities. Recently, we completed a cost comparison analysis of the Office of Computer Services and Telecommunications Management Message Center service activity and, as a result, determined that the Government would achieve substantial economies if it were to contract for this function.

The purpose of this letter is to officially notify you that the Department intends to implement the determination reached in its recent A-76 study that it would be more economical to contract for required Message Center operations than to continue this service utilizing Department of Energy (DOE) personnel.

Appeal of this decision to convert to a contract may be made by any affected party. As a result of this notification, the period of time allowed for appeal of this decision has commenced. Therefore, any appeal must be in writing, be based only on specific alleged material deviation(s), and be supported by appropriate documentation. Appeals must be delivered within 15 working days of this memorandum, through the Office of Organization and Management, to the Assistant Secretary, Management and Administration. Copies of the A-76 cost comparison study are available for your review by contacting the Director, Division of ADP and Communications Services.

Although the Department will be concluding negotiations with CALCULON Corporation to permit certain preliminary actions to be undertaken by the contractor, it is to be understood by all parties that the undertaking of these preliminary steps is subject to the outcome of any appeals filed. The sole motivation in authorizing the undertaking of these necessary preliminary steps is to minimize the time required to implement the A-76 study.

Finally, this notice relates only to the determinations made under OMB Circular A-76 and does not constitute a general or specific notice of reduction in force. If the study results are upheld after the appeal review process and your position is abolished as a result of the contracting action, substantial rights for affected employees are provided in the regulations including the right of first refusal for employment opportunities with CALCULON. Further, a specific notice of reduction in force will be issued after the appeal period which shall inform you fully as to all rights and benefits to which you are entitled under that procedure.

Sincerely,

John W. Polk, Director
Office of Computer Services and
Telecommunications Management